

CAD Civil 3D Design Technician

Summary of Duties:

CAD Civil 3D Design Technician to work in support of civil engineering and land surveying projects throughout South Carolina. The CAD Technician prepares and reviews working drawings, details, layouts, surveys and estimates. Assists in the analysis of reports, maps, drawings, and aerial photographs to plan and design projects. Prepares design computation and quality estimates. Draft detailed drawings of surveys, structures and installations such as roads, subdivisions, culverts, water supply systems, sewage collection systems and related facilities. Plot maps and charts showing profiles and cross-sections, indicating relation of topographical contours and elevations to site conditions. May coordinate work of CAD operators. Serves as a trainer and mentor to other CAD staff. Understands and follows the Company's standard CAD procedures. Perform other assigned duties as deemed necessary by the supervisor. Salary based on experience. This is a full time position, 5 days/40 hr. work week. Reports to CAD Manager.

Requirements:

- High School graduate (or equivalent) and a minimum of 5 years applicable job experience. Graduation from an acceptable technical school or satisfactory completion of a portion of college/university engineering curriculum may be substituted for up to 2 years of experience. Computer literacy required. Good people and communication skills required.
- Strong knowledge of Autodesk Civil 3D is required.
- Strong knowledge of Microsoft Office Suite and ESRI GIS experience a plus.
- Ability to meet competing deadlines.
- Organize, prioritize, and perform multiple tasks and projects simultaneously.

Job Type: Full-time

Salary: \$60,000.00 - \$75,000.00 per year

Benefits:

- Competitive Salaries
- Simple IRA with employer contribution
- Dental insurance
- Health insurance
- Life insurance
- Long term Disability
- Paid vacation time
- 8 Paid holidays